



# Police Department

## Central Connecticut State University

1615 Stanley Street, New Britain, CT 06050



(860) 832-2375

**FAX** (860) 832-2379



January 28, 2019

MuckRock News  
Dept. MR 67850  
411A Highland ave  
Somerville, MA, 02144-2516

Julia Berkman:

Thank you for your recent request for public records under the Freedom of Information Act. Since your Freedom of Information Act request is extensive, I will need some time to gather all of the responsive documents. Please note that it is our policy and statutory right to charge for the cost of formatting and programming for any electronic data which is requested as well as twenty-five cents per page for all paper copies provided under the Freedom of Information Act. This charge must be paid prior to the release of the information to you. If you should require a fee waiver due to indigency, CCSU's standard for indigency is no more than \$500 in assets at any time during the year prior to said request. Please complete and submit the attached form.

I will contact you as soon as I have located all responsive documents and have determined the cost of copies of these documents.

<http://www.ccsu.edu/universitycounsel/files/AffidavitOfIndigency.pdf>

Sincerely,

A handwritten signature in black ink, appearing to read "Gregory B. Sneed".

Gregory B. Sneed  
Chief of Police